# STANDARD OPERATING PROCEDURE

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# PURPOSE

# BACKGROUND

I. Introduction

**A. Required Training**

**B. Administrative Procedures**

**C. Description of Laboratory**

# D. General Laboratory Safety

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# E. General Biosafety Cabinet (“Hood”) Safety

**F. General Accident Procedures**

II. Standard Operating Procedures

**A. Requirements**

# B. Proper Use of Equipment

A. Operation

B. Maintenance

C. Repair and Service

# D. Experimental Procedures

# E. Safety Checks and Emergency Procedures

**Emergency Phone Numbers and Procedures**

# 5007.1 Emergency Phone Numbers

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# Emergency Procedures

# G. Security

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Annual Review Date \_\_\_\_\_\_\_\_

Appendices